

# LENAPE VALLEY REGIONAL HIGH SCHOOL

## Instructions for Completing the School Choice Application

### 2024-2025 School Year



1. Please make sure to follow the steps below and pay particular attention to due dates. Resident districts must receive documentation BEFORE the application is received at Lenape Valley.
2. Completed applications must be received by Lenape Valley no later than **December 1, 2023**. Please submit the application along with a copy of current report card, NJSLA English & Math scores, IEP or 504 Plan (if applicable). Please note that the application requires signatures from your child's current school and will not be considered complete without this signature.
3. Complete *the 2024-2025 Notice of Intent to Participate Form* (included in the application packet) and submit it to your **resident** district no later than **November 17, 2023**. The resident district may have enrollment restrictions therefore it is important to adhere to this timeline for consideration. The resident district is not required to sign this form, but it is recommended that proof of receipt is obtained and that it be included in the application packet to Lenape Valley.
4. If the number of applications exceeds the number of available seats, an admissions lottery will be conducted on **December 14, 2023** and Conditional Acceptance letters will be sent out by **December 21, 2023**.
5. If you are accepted and wish to attend Lenape Valley Regional, you must submit the *2024-2025 Notice of Intent to Enroll* form by **January 5, 2024**. This form will be included in your Conditional Acceptance letter.
6. Lenape Valley Regional will contact the resident district to assist you in making transportation arrangements.

Please contact the Office of the Superintendent at 973 347 7600, ext. 5101, should you have any questions in the process. Thank you for your interest in Lenape Valley Regional!

# Lenape Valley Regional High School District

## Interdistrict Public School Choice Application for Enrollment in a Choice District 2024-2025 School Year



**To be completed by the parent or legal guardian**

### Section 1

#### Student Information

Name of student applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_ Student Place of Birth (City/State): \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Home phone number: \_\_\_\_\_

Parent's email: \_\_\_\_\_ Parent's work/cell phone: \_\_\_\_\_

#### Current School Information (2023-2024)

Student's grade level for the 2023-2024 school year: ☐ 8 ☐ 9 ☐ 10 ☐ 11

Student's District of Residence: \_\_\_\_\_

School currently attending: \_\_\_\_\_

- Is this the student's resident public school (includes charter schools)? ☐ Yes ☐ No
- If yes, has the student been enrolled since the start of the 2023-2024 school year? ☐ Yes ☐ No

#### Application Information

Grade level to which the student is applying for admission for the 2024-2025 school year: \_\_\_\_\_

Is the applicant a LVR student who is moving outside of the district *before* the application deadline? ☐ Yes ☐ No

Is this student a sibling of a Choice Student enrolled in Lenape Valley<sup>1</sup>? ☐ Yes ☐ No

If Yes, sibling name: \_\_\_\_\_ sibling grade: \_\_\_\_\_

Is this student a current Choice Student enrolled in the Byram or Netcong School Districts? ☐ Yes ☐ No  
District: \_\_\_\_\_

Is this student, considered a Tier 2 student? (Attends a non-public or private school)

☐ Yes ☐ No

Language spoken in the home: \_\_\_\_\_

Student Ethnicity: \_\_\_\_\_

*Ethnic information is required by the U.S. Department of Health, Education, and Welfare Office for Civil Rights. The Lenape Valley Regional High School District does not discriminate in its admissions policies and practices on the basis of race, color, national origin, sex, or disability. Lenape Valley values diversity AA/EEO.*

<sup>1</sup> Choice sibling must continue to be enrolled in the choice district in the choice applicant's first year of enrollment in the choice district.

**Section 2:**

Are you currently enrolled in or have you completed (Grade 8 students only):

Algebra I?      ☐Yes              ☐No

Spanish I?      ☐Yes              ☐No              French I?      ☐Yes              ☐No

Other Language?      ☐Yes              ☐No      Please list: \_\_\_\_\_

Does the applicant currently have or utilize:

An IEP?                      ☐Yes              ☐No

A 504 Plan?              ☐Yes              ☐No

An ESL Program              ☐Yes              ☐No

Answers to this section will not impact admissions decisions.
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**To be Completed by Resident District Representative:**

I verify that the information in Section 2 is complete and accurate.

School Counselor/Administrator Name (printed):\_\_\_\_\_

School Counselor/Administrator Signature:\_\_\_\_\_

School Counselor/Administrator Contact Number:\_\_\_\_\_

**Student's State Identification Number (SID):** \_\_\_\_\_

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**Lenape Valley Regional High School District**  
**Interdistrict Public School Choice Application for Enrollment in a Choice District**  
**2024-2025 School Year**

**Student Enrollment Policies**

**Tier 1 students** are students who are enrolled in a NJ public school in their resident school district during the time of application and for the entire year immediately preceding enrollment in a choice district. If a student moved during the school year and attended the resident public school of his/her old district of residence, they are also considered Tier 1. Choice districts must first fill their available seats with Tier 1 students. If the number of Tier 1 applications exceeds the number of choice seats available, the choice district must hold a lottery to randomly select students. Charter school students are considered to be Tier 1. To qualify as Tier 1 for kindergarten, a student must be attending their resident district preschool, or a student has a sibling attending the choice district in the current year and the sibling will continue to be enrolled in the following year..

**Tier 2 students** include NJ residents who have *not* attended their resident public school for the entire year immediately prior to enrollment in the desired choice district and do *not* otherwise meet the requirements for Tier 1. This includes students who have been attending public school outside their districts of residence or private school. Tier 2 students also include students applying for kindergarten who are **not** attending their resident district preschool and do not have a sibling attending the choice district in the current year.

**Choice districts are not obligated to accept Tier 2 students.** If a choice district accepts Tier 2 applicants, they may do so only *after all the qualified Tier 1 applicants have been accepted*. If the number of Tier 2 applications exceeds the number of choice seats available, the choice district must hold a Tier 2 lottery to select students.

**Enrollment preference** may be given to students in the following circumstances: 1) applicants with siblings enrolled in the choice district in the current year and will continue to be enrolled in the following year; 2) applicants who will have completed the terminal grade of a sending choice district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to the choice district); and 3) resident students of the choice district who move during the school year but *before the application deadline* and want to remain in the choice district the following year. Your student's enrollment preference status will be determined from the information you provide in this application.

The Lenape Valley Regional High School District has adopted the following policies regarding student enrollment:

District Choice Policies	Does Policy Apply?
a. The district accepts Tier 2 students.	Yes
b. The district gives enrollment preference to students who have a sibling currently attending the choice district, provided they will enroll in a choice-approved grade/program, they meet any program-specific criteria, and the district has seats available in the desired grades.	Yes

c. The district gives enrollment preference to choice students who have completed the terminal grade of the sending district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to this choice district), provided they will enroll in a choice-approved grade/program, they meet any program-specific criteria and the district has seats available in the desired grades.	Yes
d. The district gives enrollment preference to resident students who move <i>before the application deadline</i> . If resident students move and file choice applications for the following year prior to the deadline, the district will give them enrollment preference (i.e., accept them ahead of other applicants, but after the enrollment preference students described in b. and c. above), provided there are choice seats available in the choice-approved grades/ programs and the students meet any program-specific criteria. <i>If the district has already reached its approved choice enrollment maximum, this preference will not apply.</i>	Yes
e. The district gives special consideration to resident students who move <i>after</i> the application deadline. Students in this situation may apply as late applicants and be added to the <i>front of the district's waitlist</i> , provided the students will enroll in a choice-approved grade/program and they meet any program-specific criteria. No additional choice seats above the approved maximum will be approved by the NJDOE to accommodate these students.	Yes

**If any information on this application is proven to be falsified, the student's admission to the Choice Program could be revoked.**

*By my signature I certify that I am applying for my student's admission to the Choice district for academic reasons only and not for athletic or extracurricular reasons and that all of the information I have provided is accurate. If my student has a current IEP or 504 Plan, I hereby give permission to the Child Study Team of this choice district to release and/or obtain information on behalf of my student.*

*I understand that transportation of choice students is not guaranteed. If my student is eligible for transportation (within 20 miles from home to school) and the cost will exceed the maximum amount designated in the annual NJ State budget, the parent/guardian will be given aid in lieu of transportation and, in some cases, the option of receiving the transportation and paying the additional amount over the maximum. I will be notified by August 1 of my transportation options.*

**Signature of parent or guardian:** \_\_\_\_\_

**Printed name of parent or guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Application is due to the Choice District by December 1, 2023**

*\*Applications received after the deadline will be considered for enrollment only after those who applied before the deadline.*

## RECORDS RELEASE

### 2024-2025 School Year

Parent/Guardian Release: I give permission for my child to apply to Lenape Valley Regional High School District. I also give permission for my current school to release all records listed below to Lenape Valley Regional High School District for *admissions consideration*.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please have your current school counselor or administrator send the following documents to Lenape Valley Regional High School District:

1. Complete transcript inclusive of the last grade completed plus a current report card (all applicants - to verify enrollment in a NJ public school)
2. Child Study Team Records/IEP/504 Plan (if applicable)

**Please Return Application and Supporting Materials by December 1, 2023:**

Lenape Valley Regional High School District  
School Choice Program  
28 Sparta Road  
Stanhope, NJ 07874  
Attn: Dr. Michael Rossi, Superintendent



# Notice of Intent to Participate

in the Interdistrict Public School Choice Program at  
**Lenape Valley Regional High School District**  
in the 2024-2025 School Year

Date: \_\_\_\_\_

To the Superintendent/Chief School Administrator of Student's  
Sending/Resident District:

From the Choice Applicant Parent or Guardian:

**Deadline: Parents submit to the student's sending/resident district by 11/17/2023**

As Parent/Legal Guardian of the student named below, I am submitting this written notification of my student's intent to enroll in the Interdistrict Public School Choice Program in September 2023. If my child is accepted into a choice program, my child's resident district will be notified of such by the choice district by Jan. 12, 2024, or when enrollment is confirmed. *This form requires no response from the resident district<sup>1</sup>, but parents should request a signed and dated receipt for confirmation of submission.*

## Notes to Resident District

The purpose of this form is to give the resident district advance notice of the student's intent to apply to a choice district for enrollment in 2024-2025.

Subsequently, if the student is accepted into a choice program, the resident district must be notified by January 12, 2024 by the choice district of the choice students who will be enrolling in the 2024-2025 school year. There may be cases when the choice district accepts late choice student applications. In these cases, the resident district will be notified as soon as the choice student confirms enrollment.

Transportation of choice students will be the responsibility of the *resident district*, provided the student meets the eligibility requirements of state law and the choice district school is within 20 miles of the student's residence. For more information, read the [Transportation Procedures](#) for choice students.

## Notes to Parents Regarding Transportation

*Transportation of choice students is not guaranteed.* Your student must meet the eligibility requirements: the school must be within 20 miles of your student's residence. If the cost of transportation will exceed the maximum amount established in the Annual Appropriations Act, the parent/guardian will be given aid in lieu of transportation and, in some cases, the option of paying the additional amount over the maximum to receive the transportation. By Aug. 1, 2024, parents should receive notification of their transportation options from the resident district. For more information, read the [Transportation Procedures](#) for choice students.

Student's Name: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

Current School: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Signature of Resident District Administrator: \_\_\_\_\_

<sup>1</sup>Pursuant to [N.J.A.C. 6A:12-4.1](#), sending districts with a Commissioner-approved resolution limiting its students' participation in the choice program shall comply with additional procedures and timelines.



Thank you for your interest in the  
Lenape Valley Regional High School  
School Choice Program

Please contact our office at (973) 264-5101 with  
any questions.

Again, please return application and supporting materials by December 1, 2023:

Lenape Valley Regional High School District  
School Choice Program  
28 Sparta Road  
Stanhope, NJ 07874  
Attn: Dr. Michael Rossi, Superintendent