

LENAPE VALLEY REGIONAL HIGH SCHOOL

28 SPARTA ROAD, STANHOPE, N.J. 07874

Telephone: (973) 347-7600

PAUL M. DIRUPO
Superintendent

THOMAS CLAEYS, Jr.
Principal

DOUGLAS REYNOLDS
Assistant Principal

August 2019

Dear Lenape Students and Families,

On behalf of the administration, faculty, and staff, I want to welcome you to Lenape Valley Regional High School. We encourage all families and students to become familiar with the school website: www.lvhs.org. Our website is the hub of real-time information to help you better assimilate with our programs here at the school. Enclosed are a few items to prepare for the upcoming school year.

THE FIRST DAY OF SCHOOL

On Wednesday, August 28, 2019 school officially begins. Buses will pick up students at their assigned locations and times, arriving at Lenape Valley at 7:30 A.M. Upon arrival to school all students will report to homeroom. The day will conclude at 2:20 P.M. The full-year 2019-2020 BOE approved school calendar is on the website.

In mid-August, a separate mailing to 9th Graders with your bus route number and pick-up time will be mailed. Bus information is also readily available on the Genesis Parent Portal at the bottom of the Summary tab.

FORMS

The following is a list of forms that need to be completed and returned to your Homeroom teachers on August 28th.

- Athletic Preparticipation Forms (Medical Forms) for Students who wish to participate in sports.
<https://www.lvhs.org/cms/lib/NJ01912766/Centricity/Domain/4/2019%20athletic%20forms.pdf>
- Free and Reduced Lunch Application - will be available on or after August 5th
- Chromebook Insurance Form - 9th graders and new students only
<https://www.lvhs.org/cms/lib/NJ01912766/Centricity/Domain/267/Insurance%20Form.pdf>

Then, as a way to transition to a less-paper environment, the following electronic signatures are being collected through your Genesis Parent Portal. Genesis is the key to your students grades, class schedule, forms, and documents.

- Academic Eligibility
- Identifying Information - use of student's name and photo in publications
- Children's Internet Protection Act (CIPA)
 - Communications Systems Responsibility Contract
 - Parent or Guardian Network Responsibility Contract
- Behavioral Expectations as noted in the Code of Conduct of the Student Handbook
- Military Opt-Out
- Chronic Absenteeism
- School Provided Chromebook Program Guide - 9th graders and new students only

Should you require paper copies of any of the above, please contact the school.

The district utilizes the **Honeywell Instant Alert System** to notify parents of school events and emergency closings. Please sign-up or verify your contact information in the System. Additional instructions are provided on page 3. <https://instantalert.honeywell.com/Login.aspx?MSW=1920>

I invite you to explore Guidance Department's webpage at the link below to review our Course of Studies Guide that contains academic requirements and for Guidance services.

https://docs.wixstatic.com/ugd/4df1ea_e5492417755a4314bd97ed7c9720c07c.pdf

OTHER ITEMS

Each year the administration at Lenape Valley reviews with the student body the Code of Conduct. Lenape Valley Regional High School along with all schools across New Jersey continues to adhere to a strict state mandated Harassment, Intimidation, and Bullying policy. Presentations to students this year will address the seriousness of this topic. The Student Handbook can be found on this link:

<https://www.lvhs.org/cms/lib/NJ01912766/Centricity/Domain/305/Lenape%20Valley%20Regional%20High%20School%202019%202020%20Handbook%20file.pdf>

Underclass pictures will be taken on Thursday, September 12th during Physical Education classes. These photos will be used in the 2019-20 *Renaissance* yearbook, thus appropriate attire is required. Students will receive picture packet information should you desire to purchase additional pictures. Picture order forms will be handed out in Homerooms.

Included in the packet for your review is the AHERA Inspection Letter and Annual Integrated Pest Management Notice.

For all of our driving students, please review the letter regarding the 2019-2020 Campus parking permit application process on page 7.

Everyone at Lenape Valley Regional High School looks forward to welcoming you back to what is sure to be a successful school year.

Sincerely,



Thomas Claeys, Jr.
Principal

LENAPE VALLEY REGIONAL HIGH SCHOOL

28 SPARTA ROAD, STANHOPE, N.J. 07874

Telephone: (973) 347-7600

PAUL M. DiRUPO
Superintendent

THOMAS CLAEYS, Jr.
Principal

DOUGLAS REYNOLDS
Assistant Principal

RE: Instant Alert Notification and Communications

Dear Parents,

Keeping parents informed and involved helps to assure student safety and improve student success. With today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why our school has decided to implement the Honeywell Instant Alert[®] for Schools.

Instant Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, school officials can use Instant Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, pager or PDA in any combination. Instant Alert can also be used to notify you of a school closing due to inclement weather.

Instant Alert is Internet based, allowing each family to maintain a secure, password protected online profile. Included in this letter is an instruction sheet for accessing the system and creating your profile. You can log into your profile at any time to update your contact information. Maintaining the accuracy of your profile will increase the ability of the school to keep you informed.

Your online profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices
- Add contact information of other caretakers of your children, such as a grandparent or neighbor
- View the alerts that have been sent to you in the past

The system is ready for you to use at <https://instantalert.honeywell.com> and at www.lvhs.org located under the "For Parents" tab. We encourage all of you to take advantage of this opportunity, as we will be utilizing this system for most of our school-to-home communication. To insure parent contact information is set up to your satisfaction, we plan on testing the system to remind parents about our **Back to School Night scheduled for September 5, 2019 at 7:00 PM.** Please complete your personal Honeywell Instant Alert profile prior to **September 3, 2018.**

If you need assistance with your profile, please go to <https://instantalert.honeywell.com> and click on the **Help Request** link on the lower right hand side of the page, or contact the school at **973-347-7600 ext. 5140.** Be sure to set your e-mail spam filter to receive e-mail from Honeywell.com. If you do not have access to a computer, please feel free to come to the school to use our facilities. We hope you enjoy this service!

Sincerely,



Thomas Claeys, Jr. Principal

Honeywell Instant Alert for Schools Parent User Interface

Website URL: <https://instantalert.honeywell.com>

Minimum Requirements

Register and create your account

1. Go to the Honeywell Instant Alert for Schools website listed above.
2. If you are not a staff member in the school, click on 'Parent' in the New User box.
3. If you are a staff member in the school, click on 'School Staff' in the New User box.
4. Complete the student information form. Click 'Submit.'
5. Complete the corresponding screen. Click 'Submit.'
6. After receiving the Confirmation message, click 'Proceed' to get started with Instant Alert.
7. Note: Remember your Login Name and Password so you may use it to update your profile.

View and check details about yourself and your family members

1. Upon successful login, click on 'My Family.'
2. Click on a parent name to view and edit parent details.
3. Click on a student name to view details about your children enrolled in this school.

Configure alert settings for yourself

1. Click on 'Alert Setup.'
 2. Click on the check boxes to select which alert type you would like to have sent to which device. Click on 'Save' when complete.
 3. If you would like to add another contact device, select the device type and enter the device details. Select the person to whom the device belongs and click on 'Add.'
 4. For e-mail, text messaging and pagers you may send yourself a test message. Click on 'Send Test Message' to send yourself a message.
-

Additional Functions

View History of Alerts

Click on 'Alert History' to view Alerts that have been sent to you. Use the calendar icons and 'Alert Type' list to filter the Alerts.

Identify key contacts for your children

1. Click on 'Other Contacts.'
2. Click on 'Add New Contact' and complete the form.
3. Click on the 'Pick Up Rights' check box if you wish to allow this person the right to pick up your child from school. This person's name will appear on a report for the school.
4. Click on 'Save' when complete.
5. If you would like this person to receive Alerts from the school, return to the 'Alert Setup' page to configure this person's alert settings.

For Assistance: <https://instantalert.honeywell.com>

Click on the **Help Request** link in the lower right hand side of the page

Be sure to set your e-mail spam filter to receive e-mail from Honeywell.com.

LENAPE VALLEY REGIONAL HIGH SCHOOL

28 SPARTA ROAD, STANHOPE, N.J. 07874

Telephone: (973) 347-7600

PAUL M. DiRUPO
Superintendent

THOMAS CLAEYS, Jr.
Principal

DOUGLAS REYNOLDS
Assistant Principal

August 2019

Dear Parents,

This letter is being provided to you as a part of the requirements of the Federal "Asbestos Hazardous Emergency Response Act" (AHERA) legislation.

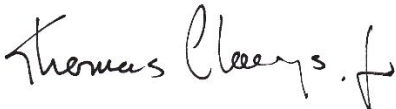
Lenape Valley Regional High School District has conducted an AHERA Inspection and has developed a Management Plan for Asbestos-Containing Materials.

On February 1, 2010, a required Surveillance Inspection of the Lenape Valley Regional High School District was conducted. The results of this inspection confirmed that these materials do not pose any immediate threat and will not in the foreseeable future as long as they continue to be properly maintained.

The Inspection and Management Report are on file in the office of the Assistant Superintendent for Business and are available to anyone for their inspection.

Please be assured that the Lenape Valley Regional High School District administration treats the various environmental issues seriously and will continue to take every reasonable effort to provide all of the building occupants with a healthful workplace.

Sincerely,



Thomas Claeys, Jr.
Principal

Annual Integrated Pest Management Notice For School Year 2019 - 2020



Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Lenape Valley Regional High School has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator Lenape Valley Regional High School is:

Mr. Frank Kopich
28 Sparta Road
Stanhope, NJ 07874
973-347-7600 ext. 5119
fkopich@lvhs.org

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan Lenape Valley Regional High School may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

A copy of the school or school district's IPM policy (Policy #7422 can be found on our website at www.lvhs.org.)

LENAPE VALLEY REGIONAL HIGH SCHOOL

28 SPARTA ROAD, STANHOPE, N.J. 07874

Telephone: (973) 347-7600

PAUL M. DiRUPO
Superintendent

THOMAS CLAEYS, Jr.
Principal

DOUGLAS REYNOLDS
Assistant Principal

August 2019

Dear Driving Students and Families,

We hope everyone is enjoying their summer. Below please find information regarding student parking for the 2019-20 school year.

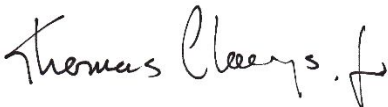
Parking spaces will be assigned to seniors only starting Monday, August 26th at 9:00AM. Seniors are to report to the high school's main office with:

- Completed parking permit application (which this can be printed from the link below):
<https://www.lvhs.org/cms/lib/NJ01912766/Centricity/Domain/4/STUDENT%20PARKING%20LOT%20REGULATION.pdf>
- Copy of the student's valid driver's license
- Copy of the current registration and insurance card for the vehicle that will park on the LVR campus.
- Random Drug Testing form (which this can be printed from the link below):
<https://www.lvhs.org/cms/lib/NJ01912766/Centricity/Domain/4/random%20drug%20test%20packet%202019-20.pdf>
- Share the Keys certificate. Please note if you have not participated in the Share the Keys Program you can attend the next Share the Keys program on Tuesday, September 10th at 7:00pm if you would like to obtain a parking spot.

Due to the number of registrants, the office staff cannot make these copies; please be sure to have all of these items in-hand when you arrive.

An announcement will be made when spaces will be offered to all other driving students.

Sincerest wishes for safety,



Thomas Claeys, Jr.
Principal